



**Service Delivery  
Committee**

**Tuesday, 21 March  
2017**

**Matter for Information**

**Title: Facilities Services Update**

**Author: Margaret Smith (Facilities and Administration Manager)**

---

## **1. Introduction**

This report covers the progress and developments within the Facilities Service and sets out achievements and work in progress since 17 January 2017 when progress was last reported.

## **2. Recommendations**

That Members note the information in the report.

## **3. Capital Projects**

### **3.1 Ervins Lock Footbridge**

Revised drawings were submitted to Canal and River Trust by William Saunders acting on behalf of the Council on 16<sup>th</sup> December 2016 and their comments are awaited. William Saunders is liaising with the trust for their response.

### **3.2 Refurbishment of Bus Shelters**

Nine shelters have so far been re-painted (Blaby Road, Saffron Road, Aylestone Lane). A further 5 (Gloucester Crescent) are at varying stages of completion. This will be followed by 8 shelters in Oadby (Wigston Road and A6).

### **3.3 Cemetery Wall Repairs**

Due to the contractor being ill, the start date for this work has been delayed.

### **3.4 Memorial Safety Programme**

There is an on-going requirement to check the safety of memorial stones within the cemeteries. Checks are up to date and remedial work has been carried out on a number of headstones since the last report. Further checks were carried out following Storm Doris and two headstones were found to require attention; one will be dealt with in-house and the other via the family.

## **4 Forum Projects**

At the time of writing there are no outstanding Forum projects for the Facilities Section.

## **5 Borough Entry Signs (Update from Greening of the Borough Working Group)**

- 5.1 On 31<sup>st</sup> January 2017, the Policy Finance and Development Committee approved the request for an additional £1,350 to be allocated to this project. A start date for the contractor to remove the first three entry signs (Crow Mill, Aylestone Lane and Kilby Bridge) for refurbishment is awaited.

## 6 Facilities Work

### 6.1 Car Parks

- The car park ticket machines at Paddock Street, Aylestone Lane and Sandhurst Street have been upgraded to take the new £1 coin;
- Lights in Sandhurst Street and East Street Car Parks have been repaired; and
- Car Park Signs have been ordered for Blaby Road Car Park and Station Street Car Parks as agreed by Policy Finance and Development Committee.

### 6.2 Cemeteries

- The chart below shows the number of interments that Cemetery staff have dealt with during the three months 1<sup>st</sup> December 2016 to 28<sup>th</sup> February 2017.

	Full Burials	Interment of Cremated Remains	Scattering of Ashes
Wigston Cemetery	17	27	2
Oadby Cemetery	4	2	2

- Repairs are being carried out to the roofs of the mortuary and cemetery toilet following storm damage.

### 6.3 Street Furniture

- The replacement bench and bin to be installed outside of HSBC in The Parade Oadby have arrived and will be installed as soon as possible; and
- Bins for Horsewell Lane, Manor Street, Leicester Road, and Kirkdale Road have arrived and will be installed as soon as possible.

#### Background Documents:-

None.

Email: [margaret.smith@oadby-wigston.gov.uk](mailto:margaret.smith@oadby-wigston.gov.uk)

Tel: (0116) 257 2832

Implications	
Financial (CR)	All works need to met from within current budget allocations.
Legal (AC)	No significant implications.
Risk (MS)	CR5: Effective utilisation of assets/buildings.
Equalities (MS)	No significant implications.
	Equality Assessment:- <input type="checkbox"/> Initial Screening <input type="checkbox"/> Full Assessment <input checked="" type="checkbox"/> Not Applicable